



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

Advisory No. **239**, s. 2026
September 23, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(visit www.deped.gov.ph)

SEMINAR-WORKSHOP ON FLOOD-RESILIENT RECORDS MANAGEMENT

The Philippine Association of Records Officers and Archivists (PAROA), in partnership with the Government Association of Records and Archives Administrators (GARAA), will conduct a **three-day Seminar-Workshop on Flood-Resilient Records Management** on **October 27-29, 2026** at the **Astoria Hotel, 135 West Avenue, Project 7, Quezon City**.

The seminar-workshop aims to equip participants with practical strategies on disaster preparedness, records preservation and recovery, digital backups, and records continuity to safeguard government records before, during, and after flooding and other calamities. It will also discuss Commission on Audit (COA) requirements concerning disaster-affected records, including proper documentation, accountability, and coordination with concerned offices and auditors.

Participation in this activity shall be subject to existing DepEd policies. Schools and participants are reminded to ensure that attendance in the seminar-workshop shall not disrupt the delivery of classes and other school activities. Likewise, all concerned are advised to strictly adhere to the provisions of **DepEd Order No. 009, s. 2026** on the Three-Term School Calendar and Activities for School Year 2026-2027.

The official communication is attached to this advisory for reference and guidance.

Immediate and wide dissemination of this advisory is hereby requested.

SGOD – seminar-workshop on flood-resilient records management
REC04AHD-010578/September 23, 2026

Advisory No. **182**, s. 2026

September 18, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013

This advisory is issued not for endorsement per DO 39, s. 2009,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

SEMINAR-WORKSHOP ON FLOOD-RESILIENT RECORDS MANAGEMENT

The Philippine Association of Records Officers and Archivists, in partnership with the Government Association of Records and Archives Administrators, will hold a three-day Seminar-Workshop on Flood-Resilient Records Management at the Axiaa Hotel, 135 West Avenue, Project 7, Quezon City, on October 27–29, 2026.

The seminar-workshop aims to equip participants with practical strategies for disaster preparedness, records preservation and recovery, digital backup, and records continuity to safeguard government records before, during, and after flooding and other calamities. It will also address Commission on Audit-related requirements on disaster-affected records, including proper documentation, accountability, and coordination with concerned offices and auditors.

The activity is intended for records officers and custodians, administrative officers, accountants, budget and procurement personnel, property and supply officers, legal officers, information and communications technology personnel, disaster risk reduction and management personnel, internal control personnel, supervisors, and other government employees responsible for the creation, custody, protection, and accountability of government records.

Interested participants may register using the following links:

- Live-In : <https://q.me-qr.com/I/RDY4DSSTR-1026LI>
- Live-Out : <https://q.me-qr.com/I/RDY4DSSTR-1026LO>

Participation of schools shall be purely voluntary and will not hamper instructional time in compliance with the provisions of DepEd Order (DO) No. 009, s. 2026, titled Guidelines on the Implementation of the Three-Term School Calendar in Basic Education and Activities, and DO 9, s. 2005, titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith, and the policy on off-campus activities stated in DO 66, s. 2017.

This is also subject to the no-collection policy as stated in Section 3 of Republic Act No. 5546, also known as An Act Prohibiting the Sale of Tickets and/or the Collection of Contributions for Whatever Project or Purpose from Students and Teachers of Public and Private Schools, Colleges and Universities (Ganzon Law), issued in DO 19, s. 2008, and reiterated in DepEd Memorandum No. 041, s. 2024.

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